

# **Emerald™ ICE System Time Change Procedure**

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# Emerald ICE System Time Change Procedure

The following procedures describe the process of changing the system time settings on the Emerald ICE system using the Deluxe Telephone.

1. Using the Deluxe Telephone, login to the programming access feature as shown below.



1.

Input Database Administration Feature access code:



2.

Input password: # # # # # # # # "#####" is the default (factory) password.

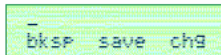
3.

Then press: **show**

↳ Entering the TKS programming mode at a Deluxe Telephone is as easy as 1, 2, 3... (left side).  
↳ Use the Code Sequence to jump to the database item you want to change. Code Sequences are listed along the left side on each page to allow you to navigate to that data item.  
↳ Or, just press **save** at the code input screen to advance into the menu tree. Use **back**, **next**, and **show [item]** to navigate the menu.

4.

You're in!



← This is the Code Sequence entry screen. Press  any time to return here.

Enter the Code Sequence and then press **save** to advance directly to that data item and menu position.  
Or, just press **save** to start the menu.

2. Enter 08-13-01 (or 08-14-01 if you have a KSU 1) and then press the soft key beneath SAVE. The following will be displayed



3. Press the soft key beneath **chg** to change the year. Enter the last 2 digits of the year from the telephone keypad. For example, 2004 would be 04, 2005 would be 05, etc.

- When you have completed the year changes, press the soft key beneath `save` to save the year entry and then the soft key beneath `next` to advance to the next programming screen as shown below.

```
MONTH      :JAN
back  next  chg
```

- Press the soft key beneath `chg` to change the month. Continue pressing the `chg` button to cycle the months to the month you would like to save.
- When the desired month is in place, press the soft key beneath `next` to advance to the next programming screen as shown below.

```
DAY        :1
back  next  chg
```

- Press the soft key beneath `chg` to change the day of the month. Enter the day using the telephone keypad.
- When the desired day is in place, press the soft key beneath `save` to save your day entry and then the soft key beneath `next` to advance to the next programming screen as shown below.

```
WEEKDAY    :WED
back  next  chg
```

- Press the soft key beneath `chg` to change the day of week. Continue pressing the `chg` button to cycle the days of the week to the day you would like to save.
- When the desired day or the week is in place, press the soft key beneath `next` to advance to the next programming screen as shown below.


```
HOUR       :18
back  next  chg
```

- Press the soft key beneath `chg` to change the hour of the day. Enter the day using the telephone keypad in military (24 hour) format.

12. When the desired hour of the day is in place, the soft key beneath `next` to advance to the next programming screen as shown below.



```
MINUTE :22
back next ch9
```

13. Press the soft key beneath `ch9` to change the minutes of the hour. Enter the minutes using the telephone keypad.
14. When the desired minutes of the hour is in place, press the soft key beneath `save` to save your entry. Press the  button twice to exit the programming mode.